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25-5-85

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH

REPORT OF THE  
MARTIAL LAW COMMITTEE  
ON  
ORGANISATIONAL SET UP  
PHASE II  
(DEPARTMENTS/DIRECTORATES AND OTHER  
ORGANISATIONS UNDER THEM)  
VOLUME XV  
(MINISTRY OF WORKS)  
CHAPTER V  
(DIRECTORATE OF GOVERNMENT ACCOMMODATION)

June, 1983

7/25/83

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH  
CHIEF MARTIAL LAW ADMINISTRATOR'S SECRETARIAT

Martial Law and Civil Wing

No. 7002/1/Civ-I, dated Dhaka, the ~~4.11.~~ 1983.

NOTIFICATION

SUBJECT : Organisational Set Up—Ministries/Divisions, Departments and other  
Organisations under Them.

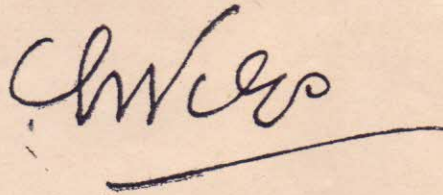
*References :*

- A. Chief Martial Law Administrator's Secretariat letter No. 7005/1/  
Civ/CMLA, dated 18 April, 1982.
- B. Chief Martial Law Administrator's Secretariat letter No. 7002/1/  
Civ-I, dated 12 July, 1982.

The report of the Martial Law Committee on organisational set up of the DIRECTORATE OF GOVERNMENT ACCOMMODATION, MINISTRY OF WORKS, was submitted to the Chief Martial Law Administrator after consideration by the Review Committee in consultation with the representative of the organisation concerned.

The Chief Martial Law Administrator is pleased to approve the report and the revised organisational set up as printed in this booklet.

By order of the  
Chief Martial Law Administrator



(M. ATIQR RAHMAN)

*Major General*

Martial Law Office

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**DIRECTORATE OF GOVERNMENT ACCOMMODATION  
MINISTRY OF WORKS**

**INTRODUCTION**

1. Prior to the liberation of the country in 1971, there were as many as four offices dealing with similar nature of functions, namely, allotment of accommodation both for official and residential purposes. While three of these offices, viz, the office of the Additional Estate Officer, Dhaka, the office of the Joint Estate Officer, Chittagong and the office of the Joint Controller, Rest House Organisation, Dhaka, belonged to the then central government, the office of the Estate Officer, Dhaka, belonged to the provincial government. After the liberation of Bangladesh all these four offices were merged into one organisation, i.e. the Directorate of Government Accommodation.

**ALLOCATION OF FUNCTIONS**

1. Allotment and cancellation of government flats, temporary accommodation, hired houses, requisitioned houses, servants quarters, garages, office accommodation, etc. Hiring and de-hiring of accommodation.
2. Detection of unauthorised occupants and sub-letting cases and their eviction.
3. Providing common services to the residents and looking after the welfare of residents.
4. Recovery and realisation of rents and keeping of accounts.
5. Issue of 'No Demand Certificates' and issue of periodical 'No Demand Certificates' for government servants.
6. Implementation and interpretation of Allocation Rules and representation in court cases.
7. Implementation of various policies initiated by the ministry, evolution of policies in respect of government accommodation and carry out survey.
8. Preparation and maintenance of waiting list of government servants for all types of houses.
9. Collection of information from all Ministries/Divisions/Attached/Subordinate offices for the purpose of fixation of seniority of the government [servants (Census Form, Declaration Form, Pay Statements etc)].
10. Hiring of private houses, issue of cheques and reconciliation of accounts and payment of compensations. Management and administration of 16 Government markets in Dhaka including the Government New Market.

